

The Kentucky Board of Interpreters for the Deaf and Hard of Hearing December 19, 2008

A meeting of the Kentucky Board of Interpreters for the Deaf and Hard of Hearing was conducted on December 19, 2008 at the Division of Occupations and Professions, 911 Leawood Drive, Frankfort, KY.

Members Present

Artie Grassman, Chair
Russell Anderson, Vice Chair
Teresa Moon-Flaherty
Heather Lewis

Occupations and Professions

Jeff Boler, Board Administrator
Frances Short, Division Director
Barbara Rucker, Admin. Section Supv.

Members Absent

Timothy Owens
Dr. Joyce Wilder

Others

Michael West, Assistant Attorney General
Charlee D. Mathis, Interpreter
Linda Bozeman, Interpreter

Artie Grassman, Board Chair called the meeting to order at 10:25 a.m.

Approval of Minutes

The board reviewed the minutes from the August 20, 2008 meeting. Ms. Lewis made a motion to approve the minutes. The motion, seconded by Ms. Moon-Flaherty, carried unanimously.

Financial Statement

The board reviewed the financial statement. Ms. Moon-Flaherty made a motion to approve the statement as presented. The motion, seconded by Mr. Anderson, carried unanimously.

Ms. Moon-Flaherty requested that the Division research the fees charged from the Board's in the surrounding states, and present a report at the next meeting. Ms. Rucker agreed to do this and report at the next meeting.

Susan Ellis said she would look at the past 3-4 years of the Board's expenses and income and send us a chart as well as a projection for 2010.

Director's Report

Ms. Short introduced herself, and Ms. Rucker to the Board.

Old Business

A discussion on the classification of offenses was deferred until the February meeting. Ms. Grassman appointed Mr. Russell to being serving as chairman of that committee. No additional action was taken nor required.

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Ms. Moon-Flaherty requested a status on the editing of the "Supervision Contract Information Sheet". Mr. Boler indicated that he would check with the permanently assigned board administrator, and have a report by the next meeting.

Mr. Anderson requested that O&P staff generate a report indicating all individuals who have had license applications processed between meetings. Mr. Boler agreed to the creation of the report, and stated that he would pass that information on to the administrator.

The Board discussed the licensing process and the license identification system. After discussion, Ms. Moon-Flaherty made a motion that the Board Administrator begin a new series of license numbers, and to issue the same number when they go from temporary to permanent. This would require that the administrator simply drop the "T" when going from temporary to permanent. The motion, seconded by Mr. Anderson, carried unanimously.

Mr. Moon-Flaherty made a motion to send a letter to any licensee terminated in the past year, and request the reason for the non-renewal of their license. The motion, seconded by Ms. Lewis, carried unanimously.

New Business

Ms. Liz Hill from the Kentucky Commission for the Deaf and Hard of Hearing introduced herself to the Board. Ms. Hill informed the board of the Commission's plan for the upcoming year, and addressed several issues that the Commission is currently facing. No action was taken, nor required.

Virginia Moore, Deputy Director of KCDHH, reported on the meeting called by Dr. Helen Mountjoy to discuss the need to address the shortage of interpreters.

Artie Grassman also attended the meeting. The next meeting is scheduled for Jan 21st. The Chair asked that Teresa Moon and Russell Anderson attend to represent KBI.

Mr. Anderson made a motion to go into executive session to discuss pending legal matters. The motion, seconded by Ms. Lewis, carried unanimously.

Ms. Moon-Flaherty made a motion to exit the executive session. The motion, seconded by Ms. Lewis, carried unanimously.

Ms. Moon-Flaherty made a motion to file a formal complaint against un-named individuals at Sorenson Video Relay Centers who were terminated for ethical violations, and to refer the issue to the complaint committee. The motion, seconded by Ms. Lewis carried unanimously.

Ms. Moon-Flaherty made a motion to request a list of the interpreters who were terminated for these violations. The motion, seconded by Ms. Lewis, carried unanimously.

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After additional discussion on this issue, Ms. Moon-Flaherty made a motion to rescind her previous two motions, and to initiate an investigation, and request investigative assistance by the Office of Inspector General, through the Public Protection Cabinet. The motion, seconded by Ms. Lewis, carried unanimously.

Ms. Grassman appointed Dr. Joyce Wilder to the complaint committee.

Ms. Lewis made a motion to initiate a complaint against the individuals listed in the response by Sorenson Video Relay. The motion, seconded by Ms. Moon-Flaherty, carried unanimously.

Ms. Grassman informed Ms. Rucker that the Board Administrator needs to complete the list of mentors as soon as possible. Ms. Rucker agreed to follow up on the issue.

The Board discussed the renewal process, and the issues some new interpreters are having. Temporary Interpreters are submitting their yearly renewals, and are obtaining national certification shortly after, making them eligible for permanent status. Ms. Moon-Flaherty made a motion to apply renewal fees to the required initial licensure fee, if the individual qualifies for permanent status within the renewal period, or within the sixty day grace period thereafter. The motion, seconded by Mr. Anderson, carried unanimously.

Ms. Moon-Flaherty made a motion to send a letter to Ms. Lindsey Smith, stating that the fees she paid for renewal will be applied to her permanent initial licensure fee, if she wants to apply. The motion, seconded by Mr. Anderson, carried unanimously.

Ms. Moon-Flaherty made a motion to send a “cease and desist” letter to Ms. Amy Beaman for her non renewal of her license. In addition, copies of the letters are to be sent to the Director of Special Education and the Personnel Officer of Warren County Schools. The motion, seconded by Mr. Anderson, carried unanimously.

Mr. Anderson made a motion to send copies of all future “cease and desist” letters for non-renewal to the mentor, and the employer if possible. The motion, seconded by Ms. Moon-Flaherty, carried unanimously.

The Board discussed continuing education units. After discussion, Ms. Moon-Flaherty made a motion that no more than 7.5 CEUs be given for “Summer Institute” or “Sign-Language Immersion”. The motion, seconded by Mr. Anderson, carried unanimously.

The Board discussed adding a requirement that mentors notify the board when supervision plan is terminated with a mentee.

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A motion was made to ask the Policy Committee to review accepting the EIPA 4.0 and having passed the written exam as acceptable for full licensure . Motion made by Russell Anderson and seconded by Heather Lewis.

Complaints

Complaint (0801): Pending Injunctive Action

Actions taken are now public record and information can be requested through an Open Records Request from the Franklin Circuit Court.

Artie Grassman inquired if the Board could release information regarding disciplinary actions. Attorney Michael West replied that we are required to post them on our website.

Teresa Moon will bring a revised Checklist for Licensure Form for final review to the February meeting.

Artie Grassman requested that we include a Contact Form to be updated with every renewal and not only initial applications.

Travel

Ms. Lewis made a motion to approve travel and per diem for today's meeting. The motion, Mr. Anderson seconded the motion. Motion carried.

With no further business to conduct, the board adjourned at 2:40 PM.

Approved by the board,



Artie Grassman
Board Chair